

## Local Youth Network Management Group Record Template

<b>Area</b>	Corsham				
<b>Date</b>	16/06/15	<b>Time</b>	6 - 8pm	<b>Venue</b>	Springfield Community Campus
<b>Present</b>	Josh Towers, Joel Bates, Alan Macrae, Chloe Lintern, Sheila Parker, Geoff Fortune, Bob Hancock. Box Green Room reps - Lee Towler, Anna, Faye, Cat and Lou				
<b>Apologies</b>	Joy Wingrave				
<b>Agenda Items</b>					
<b>1</b>	<p><b>Grant Application Box Green Room</b> BH declared a conflict of interest in the Box Green Room Application and agreed not to take part in the scoring process. 4 young people presented a video and their opinions on the Green Room to the LYN Management Group and answered questions. The LYN MG then completed the scoring process and agreed that a grant of £4000 should be recommended to the Area Board.</p>				
<b>2</b>	<p><b>Actions from last meeting</b> <b>Logo</b> - JT will ask friend who made the teenage help line logo   <div style="text-align: right;">Action: JT to ask friend about logo</div> <p><b>Facebook</b> - XH updates the Local Youth Network page several times a week- LYN MG to share the page with friends to get more likes. JT suggested adding a poll to the page and share it with LYN to boost numbers.   <div style="text-align: right;">Action: XH to investigate mail chimp link in and poll idea.</div> <p><b>Youth club</b> - XH shared the consultation results from a planning session at the campus (JT took it into school additionally and young people are keen for something to happen). Those asked would like an open youth session on Tuesday evenings around 6.30 -9pm, they feel it should be open to all 13 - 19 year old to attend and they would like to have activities such as pool tables, food/cafe, football, climbing and games. There is a lack of volunteers coming forward to lead and support youth activities. This has also been shown in other youth groups having a shortage in staffing. XH has been in discussion with the Campus team who have said they are unable to consistently staff and provide free rooms for such a venture. There appears to have been break down of respect and trust between young people and staff. Young people want to use facilities   <div style="text-align: right;">Action: AM to take back to youth and campus team. Action: XH to locate pool table etc Action: PB/CEM to attend next LYN meeting</div> </p> </p></p>				

<p><b>3</b></p>	<p><b>CYO Update</b>  <b>Needs Assessment</b> - XH presented visual interpretation of the need assessment results. Looking for something simple that gets the message over quickly. XH to send out full needs assessment and discuss priorities and objectives with the LYN over email.</p> <p style="text-align: center;">Action: XH to send out needs assessment document for agreement</p> <p><b>Corsham Skate Park</b> - XH has been approached by a parent who would like to hold an event at the skate park to include a BBQ and consultation around the future development of the park. XH is supporting them to organise this.</p> <p style="text-align: center;">Action: AM to pass on details on Brian Eattock steering group of skate park.</p> <p><b>Army Welfare Service</b> - XH has been in contact with AWS who run youth provision in Corsham and Colerne, XH is looking into partnership work and sharing training etc with AWS.</p> <p><b>Projects -</b>  Box Green Room - XH has supported young people to present at the LYN meeting. XH will also help with training needs of volunteers if funding is granted.  Box Skate Park - XH has supported young people to create a video to answer concerns about having a skate park, given advice on funding and supported the group to meet with a skate park designer.  Springfield Campus - mentioned above. XH is in the campus on Monday and Thursday evenings to engage with young people and assess needs.  Takeover - XH attended the festival to monitor and evaluate how the project went.  Cricket Club Academy- XH is liaising with the cricket club to view safeguarding policies and make sure all child protection processes are in place before funding is released.  School Drop In and 1:1 - XH is in The Corsham School every Tuesday lunch time holding a drop in service for young people to get information, advice and guidance and to find out more about positive activities for young people. XH is also working 1:1 with young people during lesson time.  Parkour - XH has been in touch with young people who want to start a group - this is early stages, but they are keen. XH has been in touch with organisation who could coach parkour at the Campus - see more in Procurement.</p> <p>XH reminded the LYN MG that she is a CYO in training and is studying for a BA in youth and community work alongside the full time job and is entitled to 7 hours of study a week. XH will be on a university residential from the 17 - 19 June, which will delay the minutes being distributed.</p>
<p><b>4</b></p>	<p><b>Procurement</b></p> <p><b>Youth Action Wiltshire</b> - Could we procure YAW to run a youth session at the campus, as discussed in the updates from last meeting? This could be a start up a project and young people could then take on young leadership roles and the support would develop organically from that. Teenage helpline have offered to be a sponsor organisation. XH can support in the short term.</p> <p style="text-align: center;">Action: XH to contact and ask what they can provide share via email.</p> <p><b>Parkour</b> - Could we procure an organisation to coach taster sessions during</p>

	<p>the summer holidays linked to a working with the group of young people that want to set up a group? This could be in the format of 1.5 - 2 hours of coaching with a slot for working on group development, to get everything in place for the young people to set up a regular group. The LYN MG was in agreement and feels this should happen as soon as possible.</p> <p>Action: XH to get quotes for 2 hour taster sessions during the summer holidays</p>
<b>5</b>	<p><b>AOB</b>  SP asked about a possible Female activity for the summer. Parkour taster session will be open to everyone. LYN MG agreed to use parkour as a motivator to get young people to come forward with ideas for future activities.</p> <p>Outdoor activities: AM suggested the LYN could put on a weekend adventure training day and has links with Braeside -Transport could be provided.</p> <p>Action: AM to pass contact details to XH</p> <p>DofE - there used to be a group in Corsham, is this still running?</p> <p>Action: XH to contact Louise Fisher</p> <p>Make Your Mark - Moved to next meeting, CL will present in September.</p>
<b>Decisions</b>	
<b>1</b>	
<b>Recommendations to Area Board</b>	
<b>1</b>	That Box Green Room's application meets the grant criteria and is approved for the amount of £4000, subject to the following conditions: Volunteer's DBS Certificates numbers are shared with the CYO.
<b>Actions</b>	
<b>1</b>	<b>Logo - JT</b> will ask friend who made the teenage help line logo
<b>2</b>	Facebook - <b>XH</b> to investigate mail chimp link in and poll idea.
<b>3</b>	<b>AM</b> to talk to youth and campus team about how to support youth session at the campus. <b>XH</b> to locate pool table etc <b>PB/CEM</b> to attend next LYN meeting
<b>4</b>	<b>XH</b> to send out needs assessment document for agreement
<b>5</b>	<b>AM</b> to pass on details on Brian Eattock steering group of skate park.
<b>6</b>	<b>XH</b> to contact YAW and ask what they can provide share via email.
<b>7</b>	<b>XH</b> to get quotes for 2 hour taster sessions during the summer holidays
<b>8</b>	<b>AM</b> to pass Braeside contact details to XH
<b>9</b>	<b>XH</b> to contact Louise Fisher about DofE
<b>Date of Next meeting</b>	
1 September 2015	
<b>Notes Taken By</b>	Xina Hart
<b>Position</b>	Community Youth Officer